



THE CITY OF SAN DIEGO

## Report to the Historical Resources Board

DATE ISSUED: February 14, 2019 REPORT NO. HRB-19-008

ATTENTION: Historical Resources Board  
Agenda of February 28, 2019

SUBJECT: **ITEM #11 – Certified Local Government Annual Report 2017-2018**

APPLICANT: City of San Diego, Development Services and Planning Departments

LOCATION: Citywide

DESCRIPTION: Consider the Draft Annual Report for transmittal to the State Office of Historic Preservation to meet the City's Certified Local Government (CLG) responsibilities and to the Mayor and City Council to meet the Municipal Code Section 111.0206 (d)(7) requirements.

### STAFF RECOMMENDATION

Direct staff to forward the Annual Report to the State Office of Historic Preservation and the San Diego Mayor and City Council or revise the Annual Report and forward as appropriate.

### BACKGROUND

This item is being brought before the Historical Resources Board in conjunction with the City's Certified Local Government (CLG) responsibilities. The Annual Report for 2018 also satisfies the requirement for an annual report to be transmitted from the HRB to the Mayor and City Council in accordance with Land Development Code Section 111.0206(d)(7). One of the responsibilities of a CLG is to prepare an Annual Report for the State Office of Historic Preservation (OHP) summarizing the work of the Board during the reporting period. The report utilizes a standard format for all CLGs and requires an accounting of the Board and staff activities throughout the state's fiscal year (October 1, 2017 through September 30, 2018). The Annual Report format was provided by the Office of Historic Preservation and cannot be altered resulting in pagination, tables, and text on different pages and a number of different fonts. Since the Land Development Code Section 111.0206(d)(7) does not specify the period of time covered in the annual report to the Mayor and City Council, staff is utilizing the state's reporting period for that report, as well.

### ANALYSIS

The attached document is a draft of the Annual Report that has been prepared by staff. Boardmembers should offer their insight and provide comment to staff regarding any additional information and issues that would be appropriate to include in the final report.

The organization of the annual CLG report corresponds directly to the five CLG requirement areas: ordinance, commission, survey, public participation, and state requirements. In addition to this information, OHP requests a summary of local preservation programs. The National Park Service (NPS) reporting has also been incorporated into the annual CLG report in Section VI. While Section V also relates to the NPS reporting, it is only used for new CLG programs. The 2009 baseline report to NPS included 17,038 historic properties in the City's inventory prior to September 30, 2008, with an additional 1,583 properties added by 2017 and 408 added this past year to equal a historic resources inventory of 19,029 properties.

HRB activity has remained largely consistent during this reporting period compared to past years. During the current reporting period, the HRB designated 42 new individually significant properties (compared to 35 during the previous reporting period and 42 during the 2015-2016 period). In addition, the HRB designated two Historic Districts; South Park Historic District has 299 contributing resources and Valle Vista Terrace Historic District has 67 contributing resources. Furthermore, 49 new Mills Act contracts were completed during this period, compared to 43 new contracts in the last reporting period. Project reviews continue to increase with a total of 3,629 reviews completed during the reporting period, compared to 3,424, in the previous reporting period and 3,181 in 2015-2016.

The most critical preservation planning issue facing the City continues to be the renewed development pressure on historic and potentially historic resources. With a steadily improving economy and increase in permit activity City-wide, staff has noted an increase in applications impacting potentially historic and designated resources. This includes demolition applications for properties over 45 years in age, as well as projects proposing relocation or other substantial alteration of designated historic resources to accommodate new development. Staff continues to work with applicants to educate them on the benefits of historic preservation, and to pursue projects that are consistent with the US Secretary of the Interior's Standards for Rehabilitation. Additionally, staff provides a free 30 minute consultation, as well as a Preliminary Review process to assist potential buyers during a due-diligence period in understanding the significance or potential significance of a property, how that property could be improved consistent with the Standards, and the historic/permit review process at the City. It is hoped that through this early consultation, staff can assist potential applicants in identifying a property that best suits their needs and goals.

The most successful incentive program continues to be the Mills Act. The use of the Design Assistance Subcommittee also continues to be of great benefit to owners of designated sites. In July 2009, the City Council established the Historic Preservation Fund in response to General Plan policies for any and all potential grants, donations, fines, penalties, or other sources of funding for the purpose of historic preservation.

Our single greatest accomplishment during the reporting period was the successful completion of the 2017 historic district work program, which saw the designation of three new historic districts – Spalding Place Historic District, Valle Vista Terrace Historic District, and South Park Historic District. Taken together, these districts encompass approximately 500 resources. Calendar year 2017 marked year 1 of a 6-year work program to designate 13 new historic districts, the most significant historic district designation undertaking in the City's history. The successful designation of the first 3 historic districts was a significant undertaking and a strong start to an ambitious and important program.

The following historic preservation goals have been identified for the 2018-2019 reporting period:

1. Finalize and adopt the survey and Historic Preservation Element associated with the Old Town Community.
2. Provide training to staff, Boardmembers and members of the public on resource integrity and eligibility for designation.
3. Conduct 200 inspections of designated historic resources receiving Mills Act benefits and ensure compliance with the terms and conditions of the contract.
4. Continue to work with Code Enforcement staff and the City Attorney's Office on remedies to address unpermitted alteration and neglect of potentially historic and designated historic resources.
5. Complete processing of two new historic district nominations from the 2018 work program, and complete processing of one new historic district nomination and begin processing one new district nomination from the 2019 work program.

### CONCLUSION

Staff recommends that the Board review the information attached, provide input, and approve the report for transmittal to the State Office of Historic Preservation and the Mayor and City Council.

  
Shannon Anthony  
Junior Planner

  
Suzanne Segur  
Senior Planner

SA/ss

Attachment: Draft CLG Annual Report 2017-2018 (without attachments)

# Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

**INSTRUCTIONS:** This a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to [Lucinda.Woodward@parks.ca.gov](mailto:Lucinda.Woodward@parks.ca.gov). You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

Name of CLG: **City of San Diego**

Report Prepared by: **Historical Resources Board and Staff**

Date of commission/board review: **February 28, 2019**

## **MINIMUM REQUIREMENTS FOR CERTIFICATION**

### **I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.**

#### **A. Preservation Laws**

1. What amendments or revisions, if any, are you considering to the certified ordinance? Please forward drafts or proposals.

**REMINDER:** Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status.

**With the 11<sup>th</sup> Update to the Land Development Code, adopted by the City Council in March of 2018, the City adopted new development incentives to encourage historic preservation. More information on these incentives can be reviewed on our [website](#).**

# Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal/zoning code.

<http://docs.sandiego.gov/municode/MuniCodeChapter12/Ch12Art03Division02.pdf>

<http://docs.sandiego.gov/municode/MuniCodeChapter11/Ch11Art01Division02.pdf>

<http://docs.sandiego.gov/municode/MuniCodeChapter14/Ch14Art03Division02.pdf>

<http://docs.sandiego.gov/municode/MuniCodeChapter12/Ch12Art06Division05.pdf>

## B. New Local Landmark Designations (Comprehensive list of properties/districts designated under local ordinance, HPOZ, etc.)

1. During the reporting period, October 1, 2017 – September 30, 2018, what properties/districts have been locally designated?

Property Name/Address	Date Designated	If a district, number of contributors	Date Recorded by County Recorder
<a href="#">Park Garden Apartments/Lloyd Ruocco and Homer Delawie Building 1740 Upas Street</a>	<a href="#">10/26/2017</a>		<a href="#">12/13/2017</a>
<a href="#">Augustus and Louise Cosgrove/Chris Cosgrove House 3202 Curtis Street</a>	<a href="#">10/26/2017</a>		<a href="#">12/13/2017</a>
<a href="#">Frances Wadsworth House 4435 New Jersey Street</a>	<a href="#">10/26/2017</a>		<a href="#">12/13/2017</a>
<a href="#">Robert Kelly House 1708 W. Montecito and 4154 Stephens Street</a>	<a href="#">10/26/2017</a>		<a href="#">12/13/2017</a>
<a href="#">Casa Descanso 5201 Marlborough Drive</a>	<a href="#">10/26/2017</a>		<a href="#">12/13/2017</a>
<a href="#">South Park Historic District</a>	<a href="#">10/26/2017</a>	299	<a href="#">5/24/2018</a>
<a href="#">Klicka Mortgage Company Spec House #1 3623-3627 31st Street</a>	<a href="#">11/16/2017</a>		<a href="#">3/23/18</a>
<a href="#">John and Mary Wright House 454 13th Street</a>	<a href="#">11/16/2017</a>		<a href="#">12/21/2017</a>
<a href="#">Henry Schlinger Spec House #1 4301 Hilldale Road</a>	<a href="#">11/16/2017</a>		<a href="#">12/21/2017</a>
<a href="#">The Juniper Apartments 210-220 Juniper Street and 2321 2nd Avenue</a>	<a href="#">11/16/2017</a>		<a href="#">12/21/2017</a>
<a href="#">Valle Vista Terrace Historic District</a>	<a href="#">11/16/2017</a>	67	<a href="#">5/24/2018</a>

## Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

George Klicka/David O. Dryden House 3543 Pershing Avenue	1/25/2018		3/5/2018
Anne Menke Rental Property 1327-1335 E Street	1/25/2018		3/5/2018
Edward Molloy/Frank Hope, Jr. House 2702 Willow Street	1/25/2018		3/5/2018
Edwin K. Hurlbert/Gustav Hanssen House 2930 Chatsworth Boulevard	1/25/2018		3/5/2018
Robert R. Curtis House 1435 Grove Street	1/25/2018		3/5/2018
Anton Kettler House 4584 Granger Street	1/25/2018		3/5/2018
Howard and Helen Taylor House 605 San Fernando Street	2/22/2018		4/18/2018
Charles and Audala Edwards Jr. House 1050 Cypress Avenue	2/22/2018		4/18/2018
Paul and Nellie McCoy Spec House #2 5182 East Bedford Drive	2/22/2018		4/18/2018
Custer Apartments & Dr. Michael and Jane Quinn Duplex 1035 and 1045 E Street	3/22/2018		6/7/2018
Dr. Charles and Nancy Rees/ William Wahrenberger House 4496 Trias Street	3/22/2018		6/7/2018
William and Elva Page House 4803 Kensington Drive	3/22/2018		6/7/2018
William F. Riley Spec House #1 4118 Middlesex Drive	3/22/2018		6/7/2018
Anna Dyblie Spec House #1 7747 Ivanhoe Avenue East	4/26/2018		6/7/2018
Thomas Shepherd House 345 Via Del Norte	4/26/2018		6/7/2018
Robert and Alma Lard/ Homer Delawie and Lloyd Ruocco House 2218 Vallecitos	4/26/2018		6/7/2018
Philip Monroe Klauber House 4239 Palmetto Way	5/24/2018		7/23/2018
George and Alice Copeland House 1930 30th Street	5/24/2018		7/23/2018

## Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

Abbe Wolfsheimer-Stutz House 6200 Avenida Cresta	6/28/2018		On Appeal
Pasquale and Nunzia Antonicelli House 4030-4034 Randolph Street	6/28/2018		8/9/2018
Raymond, Jr. and Avery Spicer/Sim Bruce Richards House 379 San Antonio Avenue	6/28/2018		8/9/2018
Norman and Toba Rubin House 3950 La Cresta Drive	6/28/2018		8/9/2018
Del Prado/William Krisel Condominiums 666 Upas Street	7/26/2018		9/20/2018
Aizo and Komume Sogo Farm 1398 Lieta Street	7/26/2018		9/20/2018
Dean and Mabel Calland Spec House #1 4437 Alhambra Street	7/26/2018		9/20/2018
George and Ethel Worthington Spec House 1770 Fort Stockton Drive	7/26/2018		9/20/2018
Theodosia B. Conner Spec. House #1 3155 2nd Avenue	8/23/2018		Pending
Michael and Lottie Falahy House 1030 26th Street	8/23/2018		Pending
Edward and Iris Bascomb/ Sim Bruce Richards House 887 Golden Park Avenue	8/23/2018		Pending
Joel Brown/Martin V. Melhorn Spec House #1 4130 Lark Street	9/27/2018		Pending
Frank and Mark Claussen House 3544 Texas Street	9/27/2018		Pending
Raymond Perrigo House 4150 Lymer Drive	9/27/2018		Pending
Harry Turner/Bristow and Lyman House 1808 Altamira Place	9/27/2018		Pending

**REMINDER:** Pursuant to California Government Code § 27288.2, “the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof.”

# Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors?

Property Name/Address	Date Removed	Reason
South Park Historic District Contributor 1320 29 <sup>th</sup> Street	2/16/2018	Reclassified to Non-Contributing by the City Council
Frazee-Kurts Paint & Wallpaper 1045 Tenth Avenue	6/12/2018	Designation was Overturned by the City Council

## C. Historic Preservation Element/Plan

1. Do you address historic preservation in your general plan?  No  
 Yes, in a separate historic preservation element.  Yes, it is included in another element.

Provide an electronic link to the historic preservation section(s) of the General Plan.

<http://www.sandiego.gov/planning/genplan/pdf/generalplan/adoptedhpelem.pdf>

2. Have you made any updates to your historic preservation plan or historic preservation element in your community's general plan?  Yes  No If you have, provide an electronic link. Type here.

3. When will your next General Plan update occur? **15-20 years**

## D. Review Responsibilities

1. Who takes responsibility for design review or Certificates of Appropriateness?

All projects subject to design review go the commission.

Some projects are reviewed at the staff level without commission review. What is the threshold between staff-only review and full-commission review? **The City of San Diego has a three-tiered system of design review for historical sites. The HRB has authority for recommendations on projects that may have adverse impacts on historical resources. The Design Assistance Subcommittee (DAS) of the HRB provides informal input to applicants and staff on projects affecting historical resources. Historical Resources staff reviews and**



# Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

approves minor modifications to historical resources that are consistent with the Secretary of the Interior's Standards. If staff approves a project as a minor modification or if the DAS review concludes that a project is consistent with the Standards, the full HRB would not normally consider the project, although projects with major community interest may go forward to the full HRB for review and comment.

## 2. California Environmental Quality Act

- What is the role of the staff and commission in providing input to CEQA documents prepared for or by the local government? **Historical Resources staff reviews all environmental documents for projects prepared for the City that may have an effect on a designated historical resource or on a potentially significant historical resource during the public review period. Historical Resources staff prepares the Historical Resources section of environmental documents prepared by the City of San Diego.**

What is the role of the staff and commission in *reviewing* CEQA documents for projects that are proposed within the jurisdiction of the local government? **Draft CEQA documents are reviewed and approved by Historical Resources staff prior to public review when a designated historical resource would be impacted by a proposed project. The final CEQA document for projects affecting designated historical resources is formally reviewed by the HRB in association with review of a site development permit for the substantial alteration of a historical resource. In this circumstance, the HRB makes a formal recommendation on the project and the environmental document, specifically the adequacy of the proposed mitigation measures, to the Planning Commission.**

## 3. Section 106 of the National Historic Preservation Act

- What is the role of the staff and commission in *providing input* to Section 106 documents prepared for or by; the local government? **Historical Resources staff reviews and approves the Historical Resources section of all Section 106 documents for projects prepared for the City that may have an effect on a National Register eligible resource prior to the public review period. Historical Resources staff prepares the Historical Resources section of Section 106 documents prepared by the City of San Diego .**
- What is the role of the staff and commission in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government? **The Section 106 consultation process is completed before the Section 106 document is distributed for public review. The HRB reviews all of the information for projects on which they make a recommendation. The HRB along with its Policy and Design Assistance Subcommittees and/or**

# Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

appointed ad hoc committees also participates in Section 106 consultations initiated by other agencies for federal projects affecting National Register eligible sites, including negotiations on any Programmatic Agreements.

## **II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.**

### **A. Commission Membership**

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
Andrew Bowen	Architect	08/04/2017	03/01/2018	<a href="mailto:andybowen@kpaa.com">andybowen@kpaa.com</a>
Charlie Colvin	Structural Engineer	08/04/2017	03/01/2018	<a href="mailto:ccolvin@bwesd.com">ccolvin@bwesd.com</a>
Dr. Diana Cordileone	History	04/26/2017	03/01/2019	<a href="mailto:dianacordileone@pointloma.edu">dianacordileone@pointloma.edu</a>
Courtney Coyle	Fine Arts/Law	07/19/2016	03/01/2018	<a href="mailto:courtcoyle@aol.com">courtcoyle@aol.com</a>
Amy Strider- Harleman	Real Estate/Law	07/19/2016	03/01/2019	<a href="mailto:ash@petersonprice.com">ash@petersonprice.com</a>
Tim Hutter	Law	07/19/2016	03/01/2018	<a href="mailto:thutter@allenmatkins.com">thutter@allenmatkins.com</a>
David McCullough	Landscape Architect	07/19/2016	03/01/2019	<a href="mailto:david@mlasd.com">david@mlasd.com</a>
Todd Pitman	Landscape Architect	07/19/2016	03/01/2019	<a href="mailto:tdpitman@ucsd.edu">tdpitman@ucsd.edu</a>
Cindy Stankowski	Archaeologist	04/26/2017	03/01/2019	<a href="mailto:c.stankowski@att.net">c.stankowski@att.net</a>
Matthew Winter	Architect	07/19/2016	03/01/2018	<a href="mailto:mwinter2000@gmail.com">mwinter2000@gmail.com</a>
Dr. Ann Woods	Architectural History	11/12/2009	03/01/2017	<a href="mailto:awoods@ucsd.edu">awoods@ucsd.edu</a>

Attach resumes and Statement of Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, explain why the professional qualifications not been met and how professional expertise is otherwise being provided. Type here.

# Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

2. If all positions are not currently filled, why is there a vacancy, and when will the position will be filled? **The HRB currently has one termed-out position. The Mayor's office and CLG staff are actively recruiting knowledgeable individuals to fill the position. The termed-out Boardmember will continue to serve until they are replaced. There are also several members awaiting reappointments, this will occur as soon as the Mayor's office can schedule it before the City Council.**

## B. Staff to the Commission/CLG staff

1. Is the staff to your commission the same as your CLG coordinator?  Yes  No If not, who serves as staff?  
 2. If the position(s) is not currently filled, why is there a vacancy? Type here.

Name/Title	Discipline	Dept. Affiliation	Email Address
Shannon Anthony Board Secretary/Junior Planner (3/2008 to present)	Library Science & Information	Development Services Department; Land Development Review Division	<a href="mailto:SAnthony@saniego.gov">SAnthony@saniego.gov</a>
Haley Bergam Management Intern (6/2017 to 6/2018)	Intern	Development Services Department; Project Submittal and Management Division	<a href="mailto:HBergam@saniego.gov">HBergam@saniego.gov</a>
Jodie Brown Senior Planner (2/2008 to 3/2010;10/2010 to 7/2018)	History & Planning	Development Services Department; Project Submittal and Management Division	<a href="mailto:JDBrown@saniego.gov">JDBrown@saniego.gov</a>
Cathy Dominguez Clerical Assistant II (9/2017 to 12/2017)	Clerical Support	Development Services Department; Project Submittal and Management Division	<a href="mailto:CDominguez@saniego.gov">CDominguez@saniego.gov</a>
PJ Fitzgerald Assistant Deputy Director (8/2018 to Present)	Management	Development Services Department; Project Submittal and Management Division	<a href="mailto:PFitzgerald@saniego.gov">PFitzgerald@saniego.gov</a>
Sonnier Francisco Senior Planner/CLG Liaison (8/2017 to 8/2018)	Architecture & Engineering	Development Services Department; Land Development Review Division	<a href="mailto:SFranisco@saniego.gov">SFranisco@saniego.gov</a>
Emma Haggerty Assistant Planner (8/2018 to Present)	Historic Preservation	Development Services Department; Land Development Review Division	<a href="mailto:EHaggerty@saniego.gov">EHaggerty@saniego.gov</a>

## Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

Elyse Lowe Deputy Director (7/2016 to 12/2017)	Management	Development Services Department; Project Submittal and Management Division	<a href="mailto:ELowe@san Diego.gov">ELowe@san Diego.gov</a>
Anna McPherson Program Manager (8/2018-Present)	Management	Development Services Department; Project Submittal and Management Division	<a href="mailto:AMcPherson@san Diego.gov">AMcPherson@san Diego.gov</a>
Camille Pekarek Associate Planner (7/2012 to 12/2017)	Art History	Development Services Department; Project Submittal and Management Division	<a href="mailto:CLPekarek@san Diego.gov">CLPekarek@san Diego.gov</a>
Nicole Purvis Assistant Planner (9/2017 to 1/2018)	Planning	Development Services Department; Project Submittal and Management Division	<a href="mailto:NPurvis@san Diego.gov">NPurvis@san Diego.gov</a>
Sheila Santos Interim Board Secretary (6/2018 to Present)	Board Secretary	Development Services Department; Project Submittal and Management Division	<a href="mailto:SantosS@san Diego.gov">SantosS@san Diego.gov</a>
Suzanne Segur Associate Planner (5/2016 to Present)	Historic Preservation	Development Services Department; Land Development Review Division	<a href="mailto:SSegur@san Diego.gov">SSegur@san Diego.gov</a>
Michelle Sokolowski Deputy Director (1/2018 to Present)	Management	Development Services Department; Project Submittal and Management Division	<a href="mailto:MSokolowski@san Diego.gov">MSokolowski@san Diego.gov</a>
Kelley Stanco Senior Planner/CLG Liaison (3/2006 to Present)	History & Planning	Planning Department; Historic Preservation Planning Section	<a href="mailto:KStanco@san Diego.gov">KStanco@san Diego.gov</a>

Attach resumes and Statement of Qualifications forms for staff.

### C. Attendance Record

Please complete attendance chart for each commissioner and staff member. Commissions are required to meet four times a year, at a minimum. If you haven't met at least four times, explain why not.

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Andrew Bowen	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Charlie Colvin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

# Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

Dr. Diana Cordileone	<input type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Courtney Coyle	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Amy Strider- Harleman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Tim Hutter	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
David McCullough	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Todd Pitman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Cindy Stankowski	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Matthew Winter	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Dr. Ann Woods	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Shannon Anthony Board Secretary/Junior Planner	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Haley Bergam Management Intern	<input type="checkbox"/>	<input type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Jodie Brown Senior Planner	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>			
Cathy Dominguez Clerical Assistant II	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting									
PJ Fitzgerald Assistant Deputy Director											<input checked="" type="checkbox"/>	<input type="checkbox"/>
Sonnier Francisco Senior Planner/CLG Liaison	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	
Emma Haggery Assistant Planner											<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Elyse Lowe Deputy Director	<input checked="" type="checkbox"/>	<input type="checkbox"/>	No Meeting									
Anna McPherson Program Manager											<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

## Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

Nicole Purvis Assistant Planner	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>									
Camille Pekarek Associate Planner	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting										
Sheila Santos Interim Board Secretary										<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Suzanne Segur Associate Planner	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Michelle Sokolowski Deputy Director				<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Kelley Stanco Senior Planner/CLG Liaison	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	No Meeting	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

### D. Training Received

Indicate what training each commissioner and staff member has received. Remember it is a CLG requirement is that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description (including method presentation, e.g., webinar, workshop)	Duration of Training	Training Provider	Date
Staff	Millard Sheets and Home Savings: Mid-Century Architecture for Corporate and Urban Identity	1.5 Hours	CPF	3/12/2018
Staff	Preserving Buildings and Life Safety Too: The Effective Use of the California State Historic Building Code	1.5 Hours	CPF	3/20/2018
Staff	Code Enforcement Staff training on the Historical Designation Review Process and Regulations	1 hour	HRB Staff	4/3/2018
Historical Resources Board and Staff	Ethics Training	1.5 Hours	Ethics Commission Staff	8/23/2018

# Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

Staff	Code Enforcement Staff training on the Historical Designation Review Process and Regulations	1 hour	HRB Staff	9/23/2018
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### **III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act**

#### **A. Historical Contexts: initiated, researched, or developed in the reporting year (excluding those funded by OHP)**

**NOTE:** California CLG procedures require CLGs to submit survey results, including historic contexts, to OHP. If you have not done so, submit a copy (PDF or link if available online) with this report.

Context Name	Description	How it is Being Used	Date Submitted to OHP
Old Town	A historic context and reconnaissance survey are being prepared in conjunction with a Community Plan update for the Old Town community.	The context and limited field work will inform the land use planning process.	In Process. Draft context finalized, awaiting public hearing process which concluded in October 2018.
Midway	A historic context and reconnaissance survey were prepared in conjunction with a Community Plan update for the Midway community.	The context and limited field work informed the land use planning process.	Final Context and Survey Report was adopted in September 2018 and is provided via <a href="#">this link</a> .
Kearny Mesa	A historic context statement is being prepared in conjunction with a Community Plan update for the Kearny Mesa community.	The context and limited field work will inform the land use planning process.	In progress.
Clairemont Mesa	A historic context statement is being prepared in conjunction with a Community Plan update for the Clairemont Mesa community.	The context and limited field work will inform the land use planning process.	In progress.

#### **B. New Surveys or Survey Updates (excluding those funded by OHP)**

**NOTE:** The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

# Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to OHP
Old Town	Yes	Reconnaissance	Approx 285	Approx 234	In Progress. Draft survey is finalized and awaiting adoption in October 2018.	
Midway	Yes	Reconnaissance	Approx 902	Approx 613	September 2018	Final Context and Survey Report is provided via <a href="#">this link</a> .

How are you using the survey data? **These surveys are conducted as part of a community plan update process within each community. The community plan constitutes the land use element of the City's General Plan for the subject area and is used to make land use and planning decisions for 10 or more years. The community plan survey, guided by a historic context, will be used as a planning tool to inform the plan update by making it possible to evaluate resources for land use planning purposes and to identify important aspects of community character. Areas identified as potential historic districts or as containing potentially significant individual resources are reviewed to determine whether or not the land use designations and zoning would have the potential to apply development pressure within these areas and adversely impact these resources. Second, potential historic districts are mapped and flagged for future intensive survey. Third, potentially significant individual resources are evaluated at the project level when a permit application is submitted.**

## C. Corrections or changes to Historic Property Inventory

Property Name/Address	Additions/Deletions to Inventory	Status Code Change From _ To _	Reason	Date of Change
South Park Historic District Contributor 1320 29 <sup>th</sup> Street	Deletion from Inventory		Reclassified to Non-Contributing by the City Council	2/16/2018
Frazee-Kurts Paint & Wallpaper 1045 Tenth Avenue	Deletion from Inventory		Designation was Overturned by the City Council	6/12/2018



# Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

## **IV. Provide for Adequate Public Participation in the Local Historic Preservation Program**

### **A. Public Education**

What public outreach, training, or publications programs has the CLG undertaken? How were the commissioners and staff involved? Please provide copy of (or an electronic link) to all publications or other products not previously provided to OHP.

<b>Item or Event</b>	<b>Description</b>	<b>Date</b>
Park Boulevard Residential Historic District Property Owner <a href="#">Workshop</a> and <a href="#">Webinar</a> .	As part of the process of designated a new historic district, the City of San Diego Planning Department hosts a workshop and webinar with affected property owners to address what a historic district is, how a nomination is prepared and processed, the responsibilities and benefits of historic district designation, and the history and significance of their particular district.	7/7/2018 and 7/10/2018
Melhorn & Son Historic District Property Owner <a href="#">Workshop</a> and <a href="#">Webinar</a> .	As part of the process of designated a new historic district, the City of San Diego Planning Department hosts a workshop and webinar with affected property owners to address what a historic district is, how a nomination is prepared and processed, the responsibilities and benefits of historic district designation, and the history and significance of their particular district.	8/11/2018 and 8/15/2018
Individual meetings with historic property owners	To review the potential for historic designation. Initial design review for projects involving designated historic resources and potential historic resources. To review specific conditions and responsibilities of property owners with new Mills Act Agreements.	Ongoing

# Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

## ADDITIONAL INFORMATION FOR NATIONAL PARK SERVICE ANNUAL PRODUCTS REPORTS FOR CLGS

**NOTE: OHP will forward this information to NPS on your behalf. Please read “Guidance for completing the Annual Products Report for CLGs” located at [http://www.nps.gov/clg/2015CLG\\_GPRA/FY2013\\_BaselineQuestionnaireGuidance-May2015.docx](http://www.nps.gov/clg/2015CLG_GPRA/FY2013_BaselineQuestionnaireGuidance-May2015.docx).**

### A. CLG Inventory Program

During the reporting period (October 1, 2017-September 30, 2018) how many historic properties did your local government **add** to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. These might include National Register, California Register, California Historic Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
National, State and Local Designations	408

### B. Local Register (i.e., Local Landmarks and Historic Districts) Program

1. During the reporting period (October 1, 2017-September 30, 2018) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law?  Yes  No
2. If the answer is yes, then how many properties have been added to your register or designated from October 1, 2017 to September 30, 2018? **408**

### C. Local Tax Incentives Program

1. During the reporting period (October 1, 2017-September 30, 2018) did you have a Local Tax Incentives Program, such as the Mills Act?  Yes  No

## Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

2. If the answer is yes, how many properties have been added to this program from October 1, 2017 to September 30, 2018?

Name of Program	Number of Properties Added During 2017-2018	Total Number of Properties Benefiting From Program
Mills Act	49	1492

### D. Local “bricks and mortar” grants/loan program

- During the reporting period (October 1, 2017-September 30, 2018) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties?     Yes     No
- If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2017 to September 30, 2018? *Type here.*

Name of Program	Number of Properties that have Benefited
	<i>Type here.</i>

### E. Design Review/Local Regulatory Program

- During the reporting period (October 1, 2017-September 30, 2018) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance) authorizing Commission and/or staff review of local government projects or impacts on historic properties?     Yes     No
- If the answer is yes, how many historic properties did your local government review for compliance with your local government’s historic preservation regulatory law(s) from October 1, 2017 to September 30, 2018?    **3,629**

### F. Local Property Acquisition Program

- During the reporting period (October 1, 2017-September 30, 2018) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means?     Yes     No

# Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2017 to September 30, 2018? Type here.

Name of Program	Number of Properties that have Benefited

## IN ADDITION TO THE MINIMUM CLG REQUIREMENTS, OHP IS INTERESTED IN A SUMMARY OF LOCAL PRESERVATION PROGRAMS

- A. What are your most critical preservation planning issues? **As with the last reporting period, with a steadily improving economy and increase in permit activity City-wide, staff has noted an increase in applications impacting potentially historic and designated resources. This includes demolition applications for potentially historic properties, as well as projects proposing relocation or other substantial alteration of designated historic resources to accommodate new development. Staff continues to work with applicants to educate them on the benefits of historic preservation, and to pursue projects that are consistent with the US Secretary of the Interior's Standards for Rehabilitation. Additionally, staff provides a free 30 minute consultation, as well as a Preliminary Review process to assist potential buyers during a due-diligence period in understanding the significance or potential significance of a property, how that property could be improved consistent with the Standards, and the historic/permit review process at the City. It is hoped that through this early consultation, staff can assist potential applicants in identifying a property that best suits their needs and goals.**
- B. What is the single accomplishment of your local government this year that has done the most to further preservation in your community? **The single greatest accomplishment in the 2017-2018 reporting period was the successful completion of the 2017 historic district work program, which saw the designation of three new historic districts – Spalding Place Historic District, Valle Vista Terrace Historic District, and South Park Historic District. Taken together, these districts encompass approximately 500 resources. Calendar year 2017 marked year 1 of a 6 year work program to designate 13 new historic districts, the most significant historic district designation undertaking in the City's history. The successful designation of the first 3 historic districts was a significant undertaking and a strong start to an ambitious and important program.**

## Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

- C. What recognition are you providing for successful preservation projects or programs? **We celebrated Historic Preservation Month and highlighted successful projects at historic properties in the City of San Diego in a public presentation.**
- D. How did you meet or not meet the goals identified in your annual report for last year? ? **Goals were met as follows:**
- 1.) Finalize and adopt the surveys and Historic Preservation Elements associated with the Old Town and Midway Community Planning areas. GOAL PARTIALLY MET, MIDWAY COMPLETED, OLD TOWN IN PROCESS.**
  - 2.) Develop new incentives to encourage the preservation and continued use or adaptive reuse of designated historic resources. GOAL MET**
  - 3.) Provide training to staff, Boardmembers and members of the public on resource integrity and eligibility for designation. GOAL PARTIALLY MET, IN PROCESS**
  - 4.) Conduct 200 inspections of designated historic resources receiving Mills Act benefits and ensure compliance with the terms and conditions of the contract. GOAL MET, ONGOING**
  - 5.) Continue to work with Code Enforcement staff and the City Attorney's Office on remedies to address unpermitted alteration and neglect of potentially historic and designated historic resources.**
  - 6.) Complete customizations to the City's CHRID, including Mills Act monitoring. GOAL PARTIALLY MET, ONGOING**
  - 7.) Complete processing of two new historic district nominations from the 2017 work program, and complete processing of one new historic district nomination and begin processing a second new district nomination from the 2018 work program GOAL PARTIALLY MET, IN PROCESS**
  - 8.) In conjunction with NPS, hold an all day workshop with City workers, lease holders, and non-profits on NHL stewardship best practices as they apply to the historically significant buildings and cultural landscape of Balboa Park., GOAL NOT YET MET**
- E. What are your local historic preservation goals for 2018-2019? ? **Goals for 2018-2019:**
- 1.) Finalize and adopt the survey and Historic Preservation Element associated with the Old Town Community.**
  - 2.) Provide training to staff, Boardmembers and members of the public on resource integrity and eligibility for designation.**
  - 3.) Conduct 200 inspections of designated historic resources receiving Mills Act benefits and ensure compliance with the terms and conditions of the contract.**
  - 4.) Continue to work with Code Enforcement staff and the City Attorney's Office on remedies to address unpermitted alteration and neglect of potentially historic and designated historic resources.**
  - 5.) Complete processing of two new historic district nominations from the 2018 work program, and begin processing 1 new district nomination from the 2019 work program.**

# Certified Local Government Program -- 2017-2018 Annual Report

(Reporting period is from October 1, 2017 through September 30, 2018)

- F. So that we may better serve you in the future, are there specific areas and/or issues with which you could use technical assistance from OHP? **National Historic Landmark Stewardship; and Preservation and Treatment of Historic Materials and the Use of Substitute Materials for Historic Properties.**
- G. In what subject areas would you like to see training provided by the OHP? How you like would to see the training delivered (workshops, online, technical assistance bulletins, etc.)?

Training Needed or Desired	Desired Delivery Format
<i>Cultural Landscapes</i>	<i>Workshops, case studies, technical assistance bulletins</i>
<i>Postmodernism</i>	<i>Workshops, case studies, technical assistance bulletins</i>
<i>Materials - Treatment, Preservation and Substitute Materials for Historic Properties</i>	<i>Hands-on workshops, trainings led by materials experts and professionals, technical assistance bulletins</i>

H. Would you be willing to host a training working workshop in cooperation with OHP?  Yes  No

G. Is there anything else you would like to share with OHP?

## **XII Attachments**

- Resumes and Statement of Qualifications forms for **all** commission members/alternatives and staff
- Minutes from commission meetings
- Drafts of proposed changes to the ordinance
- Drafts of proposed changes to the General Plan
- Public outreach publications

Email to [Lucinda.Woodward@parks.ca.gov](mailto:Lucinda.Woodward@parks.ca.gov)